



2019 International Scholarship Application

Deadline: Postmarked on or before February 1, 2019

Read all instructions and information carefully before completing the application. Please proofread your application carefully prior to submission. Applications that do not comply with the directions **will not** be considered.

*The applicant is responsible for all parts of the application.

*The applicant is responsible for verifying that all parts of the application have been received by Society headquarters by the deadline.

INSTRUCTIONS

All applications for consideration must include the following:

- Completed application form (**Incomplete applications will be disqualified.**)
- Chapter President's Recommendation Form
- Professional Recommendation Form
- Official Transcripts

Contact either of the following individuals at the Society's toll free number for a digital copy or download it from the website www.dkg.org

Phone: 512-478-5748
Toll Free: 888-762-4685
Fax: 512-478-3961

Name	Title	Ext.	E-mail Address
Phyllis Hickey	Business Director	115	phyllish@dkg.org
Cheryl Stafford	Assistant to Business Director	116	cheryls@dkg.org

Electronic Submission only to Society Headquarters

Send the electronic form from your email account to: societyoper@dkg.org

Subject Line: 2019 Scholarship Application

Due date: **Postmarked on or before February 1, 2019**

- Attach your completed application, including current status of program, to your email message (your email message will serve as your electronic signature).
- Request that letters of recommendation be emailed to Society Headquarters.
- Verify that letters of recommendation have been emailed to Society Headquarters.
- Ensure official transcripts are sent from issuing institution, postmarked on or before **February 1, 2019**.

International Scholarship Award Regulations

The Delta Kappa Gamma Society International annually offers scholarships to members of the Society to enhance the fulfillment of its fifth purpose, "To endow scholarships to aid outstanding women educators in pursuing graduate study...." Awards are made for the academic work during the period beginning July 1, 2019 through June 30, 2020. **Scholarships will not be awarded for work completed or degrees received prior to July 1, 2019.**

Basic Requirements (from Standing Rule 13.62)

The applicant is required to:

- be an active member of the Society for a minimum of (3) years if pursuing doctoral studies, and be an active member of the Society for a minimum of one (1) year at the time of application if pursuing other graduate studies;
- have completed a bachelor's degree or equivalent;
- As of the application due date of Feb. 1, be **accepted and enrolled in a graduate program** of a nationally accredited institution of higher education, preferably pursuing a doctoral degree;
- provide evidence of active participation and demonstrated leadership in the Society;
- provide evidence of excellence in scholarship;
- provide evidence of service to the community; and
- be a first-time recipient of an international scholarship.

Terms and Conditions of the Scholarship

1. Candidates will be notified of the decision of the International Scholarship Committee on or before April 30, 2019. A successful candidate must inform the International Scholarship Committee in writing of her acceptance or rejection of this award by the deadline noted in the letter.
2. The committee regards the acceptance of a scholarship by the recipient as agreeing to
 - participate in the activities of The Delta Kappa Gamma Society International.
 - seek and respond to opportunities to make presentations based on her research at Delta Kappa Gamma meetings, workshops and conventions.
 - pursue the course of study and research as specified in her application.
 - acknowledge the support of The Delta Kappa Gamma Society International in a doctoral dissertation.
 - submit a copy of the dissertation inside cover page with the appropriate faculty signatures, plus a copy of the inside cover giving the name of the author, the title of the dissertation, the particular degree earned, and the date it was conferred. (SR 13.66) This will be passed to the staff person compiling *Recognition of Members Who Have Earned Doctorates* for the next International Convention.
 - write an article/essay/provide excerpts for the *Bulletin*, if possible.

Payment to Recipients

One half of the award will be paid on July 30, 2019; the remaining half will be paid after January 1, 2020 upon receipt of a progress report/transcript of the first semester's work. It is **imperative** that each recipient inform the International Scholarship Committee, c/o Society Headquarters, of any name or address changes.



The Delta Kappa Gamma Society International 2019 Scholarship Application Form

Name: _____ Membership # _____

Address: _____

Telephone (home): _____ Telephone (work): _____

E-mail Address: _____

Chapter: _____ State (**Geographic**): _____

Date of Initiation: _____

Note: The first time you use an acronym, the words must be written out and the short form placed in parenthesis immediately after.

1. List current university/college : _____
2. What is the location of the university/college? _____
3. Degree sought and field: _____
4. When did you begin your program? Month _____ Year _____
5. When do you expect to complete your degree or coursework? _____
6. List universities/colleges where you have previously earned degrees for all graduate and undergraduate work. **Begin with most recent.**

Degree Earned	University/College	Location	Date conferred

Official transcripts documenting graduate work listed above, **including current work** must be sent directly to Society Headquarters from the university and certified by the registrar's office. **Student copies are not official copies.** Society Headquarters Address:

International Scholarship Committee
c/o The Delta Kappa Gamma Society International
416 W 12th St
Austin, Texas 78701-1817

III. Active Participation and Demonstrated Leadership in Delta Kappa Gamma (25 points)

Please list your Society involvement including any planning or leadership roles, committee participation and offices held. Begin with your chapter involvement and then include any state organization, regional, and international participation. (This includes, but is not limited to, chapter programs, leadership training, state conventions, regional conferences and international conventions.) Organize your contributions starting with the **most recent** and include dates. You may add more lines as necessary.

Level of Society Involvement	Position/Description of Society Activity or Leadership Role	Dates
Chapter (15 points)		
State Organization (5 points)		
Regional/International (5 points)		

IV. Impact Statement (30 points)

Please describe:

- Area of intended study or major interest **(10 points)**

- Personal professional benefits **(10 points)**

- Benefits to The DKG Society if you receive this scholarship **(10 points)**

Your statement will be evaluated based on the above criteria, and on

1. Organization
2. Expression of ideas
3. Grammar and writing skills

Limit your response to no more than **300 words**.

The response must be **double-spaced** and with a **12-point font**.

V. Recommendations (12 points)

List below the names, positions, and addresses of the referents from whom you have requested a letter of recommendation. All letters of recommendation must be postmarked by February 1, 2019.

a. Chapter President: (8 points)

Name: _____

Address: _____

b. Professional Reference: (4 points)

Name: _____

Position: _____

Address: _____

**V.a. The Delta Kappa Gamma Society International Scholarship
Chapter President's Recommendation Form**

Dear Chapter President,

_____ is applying for an International Scholarship. Please submit a letter describing:

- A. How this applicant has served The Delta Kappa Gamma Society, including her attendance at Delta Kappa Gamma functions, her service to her chapter and her service in the Society.
- B. Additional information you feel will assist the committee.

Note to Referent: Please type your recommendation and submit electronically by Feb. 1, 2019 to societyoper@dkg.org with *2019 Scholarship Application* in the subject line. The committee appreciates your willingness to provide this information. All Information will be regarded as confidential.

**V.b. The Delta Kappa Gamma Society International Scholarship
Professional Recommendation Form**

Dear Referent,

_____ is applying for an International Scholarship from the Delta Kappa Gamma Society International of Key Women Educators. Please submit a letter describing the following:

- A. How do you view the applicant regarding each of the following;
- Intellectual skills
 - Professional competence
 - Leadership ability
 - Initiative
 - Character
 - Interpersonal relationship
- B. In your opinion, what effect will the scholarship have on the applicant's contribution to the education profession?
- C. Any additional information you feel will assist the committee in their deliberations.

Note to Referent: Please type your recommendations and submit electronically by Feb. 1, 2019 to societyoper@dkg.org with *2019 Scholarship Application* in the subject line. The committee appreciates your willingness to provide this information. All information will be regarded as confidential.

VI. Current Status of Program – to be completed by university advisor (8 points)

Name of Applicant: _____

Degree/Certificate Sought: _____ Major Field: _____

Current GPA: _____

Confirmation of student's current status

Date admitted to program: _____

Institution: _____

Location: _____

Institution is accredited (licensed) by: _____

Total number of courses **or** credit hours
required for degree/program: _____

Total number of courses **or** credit hours
completed (including current term): _____

Has the applicant been accepted in full standing into a degree or certification program?

Yes

No If no, please explain:

Is the applicant currently enrolled and attending a course in the program?

Yes

No

Does the applicant's program require written or oral exams?

Yes If yes, indicate candidate's status: No

Does the applicant's program require a dissertation/thesis/project?

Yes If yes, indicate candidate's status: No

If applicable, has the applicant's graduate research topic been approved?

Yes

No If no, please explain:

Signature of Advisor _____ Date _____

Print or Type Advisor's Name _____ Telephone Number _____

Return to applicant as soon as possible

INTERNATIONAL SCHOLARSHIP Checklist for Applicant

For your application to be considered, it is important that you carefully read and comply with all directions. Incomplete applications or late applications will not be considered. The applicant's responsibility is as follows:

- Be sure your application and all other information, including references, except transcripts, are in the English language.
- If the academic record (transcripts) is not in English, a certified literal translation must be sent in addition to the official record.
- Follow the directions on the impact statement for content and format.
- Request that official, academic transcripts for all graduate work listed, including current work, be sent directly to Society Headquarters.
- Follow up to ensure that the two recommendations and transcripts have been sent to Society Headquarters by **February 1, 2019**.
- Check for completion of the following sections of the application:

Done √	Description	Points
	I. Professional Experience	10
	II. Recognition of Achievements	15
	III. Active Participation and Leadership in DKG	25
	IV. Impact Statement (follow directions on impact statement)	30
	V.a. Chapter President's Recommendation	8
	V.b. Professional Recommendation	4
	VI. Current Status of Program (advisor form)	8
	I hereby certify that the impact statement is 300 words with a 12 point font and double-spaced	
	I only included required information in appropriate locations	
	Sign application and date on line below & submit checklist with application	
	Total Score	100

Electronic Signature

Date